**Undertaking**

**I………………………………………………….. Parent/Guardian of…………………………………………… take an undertaking to abide by the following norms of the CP International school.**

1. In case of any change in the information given to the school authorities in my documents, address and phone numbers etc. I will immediately inform the school authorities.
2. I will pay the fee of my ward on time and will not bother the school authorities with fee reminders.
3. I will ensure that the child goes to the school in a tidy manner with healthy Tiffin and books as per the time table.
4. I will supervise my ward’s home work regularly and ensure that he/she revises his lessons daily.
5. I will not hand over any electronic gadget or mobile phone to the school, which the school authorities are allowed to confiscate on non returnable basis.
6. I will supervise the websites which my ward surfs on the net.
7. I will not call teachers at their residence and will not discuss the matters related to the teachers disrespectfully either before the child or in society.
8. I will check student’s diary on regular basis and will sign all the test notebooks and respond to the notes written in the diary by the teachers for me.
9. I will bring all the problems concerning the student to the authorities immediately for necessary action.
10. I will try my best to attend all the teachers’ parent meetings and school programmes.
11. I will not ask for leave from school unless it is for medical reasons or for emergencies.
12. I will not plan my annual vacation during the regular working days of the school.
13. I will return all the things brought by the child home, if they do not belong to him/her.
14. I will go for a simple hair cut for my son/ daughter and see to it that my ward does not use hair colour or coloured lenses.
15. I will focus on neat and clean work in notebooks and use of good vocabulary by my
ward.
16. I will honor the disciplinary action taken against my ward in case of grave indiscipline.
17. I will encourage my ward to participate in co curricular and extracurricular activities.
18. I will inculcate good reading habits in my ward and for that I will make available magazines, newspapers and other knowledgeable books to my ward.
19. I will give three months notice in case of the withdrawal of my ward.

**Signatures:**
**Date:**
**Phone No:**